CITY OF UMATILLA

**ITB No. 2025-AP-001**

CONSTRUCTION OF AIRPORT ROTATING BEACON AND BEACON TOWER REPLACEMENT

INVITATION TO BID

**TIMETABLE**

| | |
|---|---|
| **Date of Distribution:** | **Monday, January 13th, 2025** |
| **Non-Mandatory Pre-Bid Conf.:** | **Thursday, January 23rd, 2025 @ 10:00AM** |
| **Last Date of Inquiries:** | **Tuesday, February 4th, 2025** |
| **Final Bid Addenda Issued By:** | **Friday, February 7th, 2025** |
| **Bids Due/Bid Opening:** | **Tuesday, February 18th, 2025 @ 2:00PM** |
| **Recommendation of Bid Award:** | **Tuesday, March 4th, 2025, City Council Meeting 6:00 PM** |

**Scope of Work:** This project shall consist of the removal of the existing airport rotating beacon and installation of a new airport rotating beacon and tip-down beacon pole assembly. This project also includes associated airfield electrical installations and landside utility coordination.

**Non-Mandatory Pre-Bid Conference**: A non-mandatory pre-bid conference will be held on **Thursday, January 23rd, 2025 @ 10:00 AM** at the Umatilla Municipal Airport, 1 Umatilla Airport Way, Umatilla, FL 32784.

**Receipt of Bids:** Sealed proposals for the construction of the Airport Rotating Beacon and Beacon Tower Replacement project must be received by the City of Umatilla, Florida, P.O. Box 2286, Umatilla, FL 32784, or by express or hand delivery to 1 S. Central Ave., Umatilla, FL 32784 no later than **2:00 PM on Tuesday, February 18th, 2025.** Bids will be publicly opened and read aloud.

**Information Regarding Bidding Material, Etc**.: Complete Contract Documents and Contract Drawings may be obtained on **Monday, January 13th, 2025** through VendorLink www.myvendorlink.com or by contacting Sue Finney of AVCON, INC. at sfinney@avconinc.com. A link to download electronic (.pdf) project files will be provided.

Every request for additional information concerning this project must be made in writing, through the VendorLink portal or via email, addressed to Sue Finney of AVCON, INC. at sfinney@avconinc.com and must be received no later than **Tuesday, February 4th, 2025 @ 5:00 PM**. Any supplemental instructions will be in the form of written addenda. All addenda so issued shall become part of the Contract and must be acknowledged by Bidder.

Each proposal must be accompanied by a bid bond, in the amount of five percent (5%) of the total proposal price for the contract in the form and subject to the conditions provided in the Preparation of Proposal.

The City reserves the right to waive any informality in the submitted proposals, reject any and all bids, and/or accept the bid that in its best judgement will be in the best interest of the City. The bid award will be considered by the Umatilla City Council at their meeting on **Tuesday, March 4th, 2025 @6:00 PM**, unless otherwise communicated.

The City of Umatilla is an equal opportunity provider and employer.

END OF INVITATION TO BID